

## Middle School Parent Night - General Policies

St. Gabriel's primary role is to instill Christian values so that discipline is not necessary. However, when students do not follow rules, there are consequences to their actions. Parental support and cooperation are essential for an effective disciplinary plan. Not all rules/policies/procedures are written in this handbook. Our most important rules are:

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*Be Prepared*  
*Be Respectful*  
*Be Responsible*  
*Be Safe*

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When a student's conduct is such that it demonstrates repeated refusal to obey school rules, the following procedures may be implemented.

### Student Performance Log

1. Teacher will sign the log in the back of the student assignment notebook for minor infractions of school rules. The student is to take the Performance Log home for parent signature and return it the following day to the teacher. To help ensure parent signatures, the teacher will send an email notifying parents that the Performance Log is coming home and requires a signature. The Student Performance Log and the student will explain the infraction to the parent. Examples include, but are not limited to, 3 or more late or incomplete assignments for a particular teacher, disrespectful to other students or staff, distracting classroom behavior, etc.
2. A parent signature in the Student Performance Log may be required for behavior on the bus at the discretion of the principal.
3. Any MAJOR infraction of the school rules can result in an immediate detention. Examples include, but are not limited to, physical/aggressive behavior, vandalism, endangering others, noncompliance with the St. Gabriel Technology Acceptable Use Policy, etc.
4. Student Performance Log accumulations will be restarted each quarter.

Two Signatures	Three - Four Signatures	Five Signatures	Six Signatures
Student meets with principal	Student serves after school detention*	Student serves after school detention*	Student serves after school detention*
		Student meets with principal and parent(s)	Student meets with principal, parent(s), and Fr. Tim
		(An individual behavior plan may be drafted and implemented)	(An individual behavior plan may be drafted and implemented)

\*After school detentions will be served Wednesdays from 3:20 to 4:20. Please note that after-school detentions are NOT study halls.

- Please note: Athletic and extracurricular activity eligibility and participation in games, performances, and/or practices may be adversely affected by repeated refusal to obey school rules. Please see *Eligibility* in the Curriculum section of the Student / Parent Handbook

### **Homework Policy**

- Students are required to keep a daily assignment notebook.
  - For the first quarter, 6th and 7th grade students are to get their assignment notebook signed nightly by a parent.
- Homework will be posted daily on Google Classroom. Parents are encouraged to create their own account in order to view daily assignments.

### **Grading**

- Graded for Completion: Teacher checks that work is *completed*. Examples include, but are not limited to notes, practice activities/readings, rough drafts, etc., and will be scored as follows:
  - 10 = 100% complete
  - 8 = Greater than, or equal to, half complete
  - 5 = Less than half complete
  - 0 = Not done
- Graded for Percentage: Teacher *corrects* assignment and a final grade is recorded. Examples include, but are not limited to tests, quizzes, projects, labs, worksheets, etc.

### **Grading Scale**

- Honor Roll: GPA = 3.0 - 3.49
- High Honors: GPA = 3.50 ↑

	SCALE	
4.33	100	A+
4.00	95 - 99	A
3.67	93 - 94	A-
3.33	91 - 92	B+
3.00	87 - 90	B
2.67	85 - 86	B-
2.33	83 - 84	C+
2.00	79 - 82	C
1.67	77 - 78	C-
1.33	75 - 76	D+
1.00	72 - 74	D
0.67	70 - 71	D-
0.00	69 -	U

**Thursday Communication**

- Red “Thursday Folders” will be sent home with important information each week. Parents are asked to review/remove contents and return the folder on Friday.
- The homeroom teachers will send a weekly email on Thursday with updates.

**Extra Help**

- Extra Help is available on Wednesday mornings 7:30-8am and every day during lunch recess; other mornings and after school, by appointment

Please feel free to contact us at school any time you have a question or concern regarding your child.

God bless -

6th Grade: Mrs. Merkel (Literature / Social Studies)  
pmerkel@sgabriel.org

7th Grade: Mrs. Erdmann (English / Religion)  
derdmann@sgabriel.org

8th Grade: Miss Retzlaff (Math / Science)  
sretzlaff@sgabriel.org

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**Agreement/Receipt of General Policies**

I \_\_\_\_\_ have received and read through the General Policies for middle school. I understand and have gone over the policies with

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Child's Signature

\_\_\_\_\_  
Grade